



## **VETERINARY SCIENCE PROGRAMS MANAGER (DVM required)**

**Looking to advance cat health from a global perspective? EveryCat Health Foundation has a brand new, part-time, remote, and flexible opportunity for a proven leader in the science of feline health.**

### **SUMMARY**

The Veterinary Science Program Manager advances the mission of the Foundation by facilitating the Scientific Programs. This half-time position includes overseeing the scientific grants program as well as supporting the education programs. This individual also provides advice and scientific expertise to the Board and assists with the implementation of the organization's strategic plans and directives. A successful candidate is cognizant of real-world issues, able to collaborate effectively across the organization and works well in various capacities as a team member. In a remote position, this individual needs to be energetic, entrepreneurial, visionary and maintain a strong desire to make a significant, lasting impact on the health of every cat around the world.

This is a once-in-a-lifetime opportunity for the right candidate to manage the scientific programs of a long-established organization with the full support of the Board of Directors. Further, EveryCat is committed to universal equality through intentional inclusion and diversity. Any applicant with the vision, determination, and dedication to effect change and truly leave their mark should apply.

### **CLASSIFICATION**

Part-Time work from Home or Remote Office. Estimated 20-24 hours per week and flexible. Salary commensurate with experience. Eligible for PTO.

### **SUPERVISOR**

Executive Director

### **DUTIES AND RESPONSIBILITIES**

1. Scientific Program Direction
  - Facilitate Scientific Review Program and act as Staff Liaison to Scientific Review Committee
  - Prescreen grant proposals before review with Committee Chair
  - Monitor grants-in-progress and communicate with investigators to ensure completion
  - Approve grant payments and help coordinate agreements
  - Ensure Integrity of the Grant Selection Process
  - Manage Intellectual Property Issues
  - Negotiate and Monitor Royalty Sharing Agreements
2. Education
  - Contribute to content including blogs, website, social media, scientific white papers
  - Respond to donor and media inquiries as appropriate
  - Advise Board on scientific issues
  - Help support and participate in educational opportunities including symposia, conferences and webinars



## **POSITION REQUIREMENTS**

- DVM or equivalent degree and demonstrated commitment to continued education
- Previous health research expertise in an academic or industry setting
- Experience in scientific program development
- Previous non-profit/grant-making experience preferred
- Excellent verbal and written communication skills
- Flexibility to travel to board meetings as well as lay and scientific meetings as required
- Ability to work effectively within a remote setting and team

Serious inquiries only. Open until filled. Please send letter of intent, resume to [admin@everycat.org](mailto:admin@everycat.org)

## **Our Mission**

EveryCat Health Foundation advances feline health by supporting groundbreaking research and education. Every cat, every day benefits from our foundation.

## **Our Work**

EveryCat Health Foundation is the world's only nonprofit focused solely on feline health research. We award grants for cutting edge research in feline medicine. Ranging from clinically applicable proposals to long shot investigations with game-changing potential, we meticulously evaluate grants and administer funds that have a high impact on feline health and welfare. With a very low expense ratio and strict humane guidelines for all our grants, we also incorporate educational opportunities to raise awareness of our achievements.

EveryCat Health Foundation conducts at least two grant reviews annually. Our Grant Review Committee is composed of veterinarians, academia, cat fanciers, and other feline experts. Past highlights include the discovery of taurine as the major cause of dilated cardiomyopathy, the use of high protein/low carbohydrate diets as mainstay treatment of diabetes mellitus, discovery of feline blood types, development of in-clinic Feline Leukemia tests, treatment of asthma with metered dose inhalant therapy, effective antiviral therapy for FIP, any many, many other accomplishments.

Arguably, no organization has changed the way feline medicine is practiced as much as EveryCat Health Foundation.

**Advancing feline health research that benefits every cat, every day.**

**Learn more: [www.everycat.org](http://www.everycat.org)**